NAM VIET JOINT STOCK COMPANY (NAVIFICO)

AGENDA OF THE 2020 EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS

05 SEPTEMBER 2020

TIMING	AGENDA
8:00 – 8:30	Shareholder registration and guest welcoming
8:30 - 8:40	Introduction of participants
	Report on the number of shareholders and shares present, absent
	Announcement of Meeting eligibility
	Declaring reasons and opening the Meeting
8:40 - 8:45	Approval of the agenda of the Meeting
8: 45 - 8:50	Introduction of the Chair of the Meeting
	Nominating, standing candidate for the Secretariat of the Meeting and the Vote Counting Committee. Approval of the members of the Committees.
8:50 – 9:00	The Chairwoman of the Board of Directors addresses the Meeting
9:00 – 9:20	Extraordinary Meeting report of General Director
	Report on the business activities in the first six months 2020
9:20 – 9:50	Presentation of the Board of Directors
	Business orientation of the Company
	Business expansion plan
9:50 – 10:00	The Reports of the Meeting
Report TTr 01-2020-ĐHCĐBT	Plan for bussiness investment in factory and warehouse lease
Report TTr 02-2020-ĐHCĐBT	Additional election member of the Board of Directors for the period of 2016-2020
10:00 – 10:30	Discuss the Report on production and business activities in the first six months of the year 2020; business orientation and investment plan
	Problems arise at the Meeting
10:30 – 10:40	Show how to vote
	Conduct voting the content of the Reports
10:40 – 11:00	Notice of personnel change in the Board of Directors
	Pass the Board election Regulation
	Recommend Board candidate
	Show how to vote
	Conduct voting additional member of the Board of Directors
11:00 – 11:20	The vote counting committee checking the votes
	Coffee break
11:20 – 11:30	Announcement of the vote results passing the Reports
	Announcement of the vote results passing the additional member of the Board of Directors
11:30 - 12:00	The Secretariat gathers the opinions at the Meeting
	Approval of the Minutes of Meeting
	Approval of the Resolutions of the Meeting
	Close the meeting