

NAM VIET JOINT STOCK COMPANY Address : 18 F Tang Nhon Phu, Phuoc Long B Ward, District 9, Ho Chi Minh City License No. 0302205973, the tenth amendment was on May 19 th, 2016 Stock Symbol: NAV Tel : 028 3728 2102 Fax : 028 3731 3641 Email: <u>naviinfo@navifico-corp.com</u> Website : <u>www.navifico.vn</u>

No. 01/TT-NAV-2020

Ho Chi Minh City, 12 Mar, 2020

To: General Shareholder's Meeting 2020

Ref.: - Changing of the Company's Charter and the Regulations on Corporate Governance .

The Board of Directors respectfully submits to General Shareholder's Meeting 2020

- 1. Pursuant to the Enterprises Law No. 68 /2014/QH 13 dated 26/11/2014 and the documents amending and guiding the implementation of the Law;
- 2. Pursuant to the Securities Law No. 70/2006/QH11 dated 29/06/2006 and the Law 62/2010/QH 12 dated 24/11/2010 amending, complementing a number of articles of the Securities Law and the documents guiding implementation;
- 3. Decree No.71/2017 NĐ-CP dated June 06, 2017
- 4. Circular No.95/2017 /TT-BTC guiding implementation.

In order to accord with the current legal Regulations, respectfully submits to General Shareholder's Meeting for approval the change of the Company's Charter and the Regulations on Corporate Governance.

Respectfully submits to General Shareholders' Meeting for approval and authorizing the Board of Directors to perform.

Regards,

On behalf of the Board of Directors Chairman



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No. 02/TT-NAV-2020

Ho Chi Minh City, 12 Mar, 2020

To: General Shareholder's Meeting 2020

Ref.: - Financial Statement 2019 Setting up the Company fund and dividend payment 2019 Remuneration of the Board of Directors and the Board of Supervisors 2019.

The Board of Directors respectfully submits to General Shareholder's Meeting 2020

- I. Financial Statement 2019
 - 1. Results of performing the business plan 2019

Items	Performance 2018 (VND)	Plan 2019 (VND)	Performance 2019 (VND)	Comparison 2018 (%)	Comparison Plan 2019 (%)
Revenues	89,913,422,637	77,000,000,000	105,232,335,620	117,04	136,67
Profit before tax	14,996,542,988	9,400,000,000	14,417,518,387	96,14	153,38

2. Financial report 2019

-Independent Auditor Report of Auditing and Informatic Services Limited Company (AISC) on Financial Statement of the Company 2019.
- Audited Financial Statement (enclosed)

- II. Setting up the Company's fund and dividend payment 2019
 - 1. Setting up the Company's Bonus and Welfare Fund : 576,700,736 VND .
 - 2. Dividend payment: by cash, 15% face value of the stocks.
- III. Remuneration of the Board of Directors and the Board of Supervisors: 415,171,134 VND.

Respectfully submits to General Shareholder's Meeting for approval and authorizing the Board of Directors to perform.

Regards,

On behalf of the Board of Directors Chairman



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No. 03/TT-NAV-2020

Ho Chi Minh City, 12 Mar, 2020

To: General Shareholder's Meeting 2020

Ref.: - Business Plan 2020

- Plan of Setting up the Company fund and dividend payment 2020
 - Plan of remuneration of the Board of Directors and the Board of Supervisors 2020

The Board of Directors respectfully submits to General Shareholder's Meeting 2020

I. Business Plan 2020

Items	Performace 2019	Plan 2020	Compare Plan 2020/Perform 2019
Net sales	105,232,335,620	106,000,000,000	100,73 %
Total profit before tax	14,417,518,387	18,000,000,000	124,85 %

II. Plan of Setting up the Company's fund and dividend payment 2020

- 1. Setting up the Company's bonus and welfare fund : 4% profit after tax.
- 2. Dividend payment 2020 : by cash, 15% face value of the stocks.

III. Plan of remuneration of the Board of Directors and the Board of Supervisors 2020:

Remuneration of the Board of Directors and the Board of Supervisors: 3% profit after tax and setting up the Company's funds.

Respectfully submits to General Shareholder's Meeting for approval and authorizing the Board of Directors to perform

Regards,

On behalf of the Board of Directors Chairman



NAM VIET JOINT STOCK COMPANY Address : 18 F Tang Nhon Phu, Phuoc Long B Ward, District 9, Ho Chi Minh City Licence No. 03025973, the tenth amendment was on May 19th, 2016 Stock Symbol: NAV Tel : 028 3728 2102 Fax : 028 3731 3641 Email: <u>naviinfo@navifico-corp.com</u> Website : <u>www.navifico.vn</u>

No. 04/TT-NAV-2020

Ho Chi Minh City, 12 Mar, 2020

To: General Shareholder's Meeting 2020

Re: Selection of auditor for the year 2020

The Board of Directors respectfully submits to General Shareholder's Meeting 2020

The Board of Directors proposes the list of auditors for selection as follows:

- 1. Auditing and Informatic Services Limited Company (AISC)
- 2. AFC Vietnam Auditing Company Limited

Respectfully submits to General Shareholder's Meeting for selection one of the above auditors for auditing task in the year 2020.

Regards,

On behalf of the Board of Directors Chairman



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No. 05 /TT-NAV-2020

Ho Chi Minh City, 12 Mar, 2020

To: General Shareholder's Meeting 2020

Ref.: - Approval of increasing the proportional ownership without the process of open public bid.

The Board of Directors respectfully submits to General Shareholder's Meeting 2020

- 1. Pursuant to the Enterprises Law No. 68 /2014/QH 13 dated 26/11/2014 and the documents amending and guiding the implementation of the Law.
- 2. Pursuant to the Securities Law No. 41/VBHN-VPQH dated 10/12/2018 and the documents guiding the implementation of the Law.
- 3. Pursuant to Nam Việt Joint Stock Company's Charter

In order to create favourable conditions for the process of restructuring the Company and raising the effectiveness of Company's business; the Board of Directors respectfully submits to General Shareholder's Meeting 2020 to approve the suggestion of increasing the proportional ownership of Ms NGUYĒN THỊ HƯƠNG NGÂN, the IDcard No. 023588590 dated 27/12/2010, issued by HCM City Police who owned 1,717,832 shares holding 21,47 % of Nam Viet Joint Stock Company's voting shares (Securities Code: NAV) as follows:

1. Number of shares purchased: Approving Ms NGUYĚN THỊ HƯƠNG NGÂN purchasing NAV shares with the target of gaining 75% ownership of voting shares of Nam Việt Joint Stock Company.

2. Mode of buying shares: Through the mode of order matching or mode of agreement which is stipulated by Ho Chi Minh Stock Exchange (HOSE) that does not take an open public bid.

3. Execution time: After the General Shareholder's Meeting 2020 approved.

Respectfully submits to General Shareholders' Meeting for approval and authorizing the Board of Directors to perform.

Regards,

On behalf of the Board of Directors Chairman



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No. 06/TT-NAV-2020

Ho Chi Minh City, 12 Mar, 2020

To: General Shareholder's Meeting 2020

Ref.: - Supplementing member of the Board of Directors for the period of 2016-2020

The Board of Directors respectfully submits to General Shareholder's Meeting 2020

Pursuant to the Enterprises Law No. 68 /2014/QH 13 dated 26/11/2014 and the documents amending and guiding the implementation of the Law;

Pursuant to the Law on Securities No. 70/2006/QH 11 dated 29/06/2006 and the Law 62/2010/QH 12 dated 24/11/2010 amending, supplementing a number of articles of Law on Securities and the documents guiding implementation of the Law;

Pursuant to the Charter of organization and business activities of Nam Viet Joint Stock Company;

Pursuant to the Regulations on Corporate Governance of the Company;

Based on the real requirements in the task of business management of the Board of Directors.

The Board of Directors respectfully submits to General Shareholders' Meeting for approval:

- The number of member of the Board of Directors: 5 persons.
- Electing 2 additional members.

Respectfully submits to General Shareholders' Meeting for approval and authorizing the Board of Directors to perform.

Regards,

On behalf of the Board of Directors Chairman